

INFORMATION



I. EVENT ORGANISER

POINT OF CONTACT:

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II. WHEN AND WHERE

DATE:

24. - 26. July 2026

Schokoladenmuseum Köln

Am Schokoladenmuseum 1A

50678 Köln

Information on fees and possible ancillary costs can be found on the "Wellfairs Portal".

VISITOR OPENING HOURS:

24.07.2026 – 01:00 PM to 10:00 PM

25.07.2026 – 11:00 AM to 10:00 PM

26.07.2026 – 11:00 AM to 07:00 PM

Please come by the exhibition organiser tent when arriving at the festival area. Here you will receive important telephone numbers, the site plan, the exhibitor directory, electricity and water labels and, if necessary, your rinsing pass.

CONSTRUCTION AND DISMANTLING / ENTRY AND EXIT SCHEDULE

The event area can only be accessed via Harry-Blum-Platz.

From 06:00 to 10:00 AM

From 04:00 to 06:00 PM.

Exit is possible at any time.

The tents are available for setup from Thursday, 23.07.2026, 12:00 AM.

Exhibitors are obliged to keep the stand open during the opening hours.

All booths must be occupied until Sunday, 26.07.2026 07:00 PM. Previous dismantling will carry a penalty of 750,00 EUR net.

III. SECURITY AND GUARDING

The area will be guarded by professional security, respectively from 09.00 PM until 09.00 AM, starting from the night before the beginning of the event. However, during the night from Sunday to Monday, there will be no security.

The organiser Wellfairs GmbH is not liable and does not hold responsibility for theft, damaged or destroyed items of exhibitors. Exhibitors are strongly urged not to leave any valuable items in tents over night.

If necessary, additional security can be arranged through the organiser. Own security must be reported to the organiser.

We strongly recommend locking tents for the nights with padlocks or simil. Opened food items are to be disposed of or stored in a cool place in the evening and not to be left lying around in the tents.



IV. LICENCING

In order to sell alcoholic beverages, the public order office demands licensing of exhibitors for the duration of the event. Hereto you have received a separate e-Mail.

V. HACCP

All exhibitors, freshly preparing food or drinks, must work by HACCP (Hazard Analysis and Critical Points) guidelines.

VI. EXHIBITOR-CATALOGUE

Exhibitor-catalogues with site maps and index will be distributed at all stands by the organiser.

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VII. WASTE DISPOSAL

In immediate proximity of the stands you will find garbage cans in sufficient number for residual waste, glass and paper. PLEASE PAY ATTENTION TO LABELING! On a regular basis, an employee will check if the trash cans are full and empty them if necessary. The garbage will then be baled on site and disposed of properly. In any case, please pay attention to correct waste separation!

You will find large glass containers all over the festival area, please use those containers.

The tent is to be handed over broom-clean and empty after the end of the event. Any remaining waste must be disposed of correctly and not stored next to the tent. If left without accordance to regulations, separate cleaning expenses may accrue

Set-up day: There are several large trash compactors on the grounds - please bring larger trash here independently.

VIII. REFRIGERATION

A limited cooling area is available to the exhibitor for 40€/m³. In the final site plan the locations of the refrigerated truck will be marked. At the organiser tent you will find one of our employees who will organize the storage and the surrender of the goods.



X. PARKING

Parking on the festival site is not possible. Cars can be parked in the Rheinauhafen underground car park for a fee. For larger vehicles (trailers, delivery vans, trucks, etc.) we recommend the following park and ride lots:

1. Heinrich-Lübke Ufer
2. Am Verteilerkreis

XI. AMBULANCE SERVICES

You will find a team of trained first aiders at all times during the event. The location will be marked with a red cross on the site plan.

XII. GEMA

If the exhibitor wishes to play background music or plays music with the organizer's permission, the exhibitor must apply - and pay - for GEMA approval independently. Music performances at your own stand are only possible after registering with the organiser and are subject to approval. Sales talks with neighbours must not be disrupted. Your own DJs are not permitted at the stand. The following decibel limits apply to the volume of the music: until 6 p.m. 60 db(A), 6-10 p.m. 70 db(A), 10-11 p.m. 55db (A).

XIII. Stand labeling

You are welcome to book stand labeling for your pagoda tent in our portal. This will increase your visibility. Without this order, your tent will only have a small, more technical marking for safety reasons.

XIV. Parasols and folding tents

We would like to remind exhibitors with open spaces and seating to provide sufficient weather protection in the form of parasols or folding tents.

Please note: Umbrellas and folding tents for the seating areas must be secured with weights and not attached to railings.

XV. TOILETS

There will be a toilet trailer within the event area. It will be marked with "WC" on the site map.

XVI. DISH WASHING SERVICES

On site we will operate our own dishwashing center. Borrowed as well as your own glasses, cups, plates or cutlery can be washed there. Please note that we can only process your material in commercially available, water-permeable rinsing boxes. There is a charge for the dishwashing service for the entire duration of the event. A rinsing pass will be handed out.

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XVII. WELLFAIRS PORTAL

Here, you can view and edit your stand booking.

portal.wellfairs.de/de/auth/login

You have received login details with your booking confirmation.